

# FUNDAMENTALS OF MEDICAL INTERPRETING

## REGISTRATION OPEN



**January – April 2020 Classes will be held on Thursday evening 6-9pm and Saturday mornings 8:30am-11:30am**

Berkshire AHEC is offering a "Fundamentals of Medical Interpreting" for bilingual and multilingual individuals in Western Massachusetts.

The components of the program include practical applications of fundamental interpreting skills, effective communication in the triad (client- provider-interpreter), listening and memory skills, comprehensive medical terminology in target languages, human anatomy and physiology vital to effective medical interpreting, and methods of interpreting in special settings. Role playing and medical terminology are incorporated into each session. A certificate of completion is provided upon completing the course and passing the final exam.

**Classes will be held at UMASS Center at Springfield, Tower Square, 1500 Main Street, Springfield, MA and LIVE STREAMING VIA ZOOM MEETING .**

**Payment can be made with all major credit cards or check, call (413)842-5160 between 8 a.m. & 4:00 p.m., Monday through Friday**

### Program Fees

EMPLOYER TYPE	TUITION FEE	REGISTRATION FEE	TOTAL FEE
HEALTH CARE	\$300	\$50	\$350
NON HEALTH CARE	\$900	\$50	\$950

### ASSESSMENT & CLASS DATES

All registrants must attend an assessment session in order to be eligible for enrollment.

ASSESSMENT	DATE	LOCATION	ADDRESS
<b>ASSESSMENT #1</b>	January 9, 2020 6 - 9 pm	<b>UMASS Center at Springfield</b>	Tower Square, 1500 Main St. Springfield, MA
<b>ASSESSMENT #2</b>	January 11, 2020 8:30 - 11:30 am		
<b>ASSESSMENT #3</b>	January 9, 2020 10 - 2 pm by appointment only	<b>Berkshire AHEC or ONLINE</b>	395 Main Street, Union Block Dalton, MA
CLASSES BEGIN	CLASSES END	LOCATION	ADDRESS
January 23, 2020 Thursdays 6 - 9 pm Saturdays 8:30 - 11:30 am	April 4, 2020 @ 8:30 - 11:30am	<b>UMASS Center at Springfield</b>	Tower Square, 1500 Main St. Springfield, MA

**Berkshire County Assessments  
Thursday, January 9, 2020 10am - 2pm**

**For more information please visit:  
[www.berkshireahec.org](http://www.berkshireahec.org)**

**Registration:**

Berkshire AHEC provides on-line registration for its continuing education programs. Please visit [www.berkshireahec.org](http://www.berkshireahec.org) to register for this and all upcoming programs. Payment can be made with all major credit cards or check. If you are unable to register electronically, Berkshire AHEC staff would be pleased to register you by phone. Please call us at 413-842-5160 between 8am and 4pm, Monday through Friday.

**Certificates & Completion Requirements:**

**LIVE:** Participants are expected to sign-in and out, attend the entire program, and complete an evaluation. Certificates will be distributed to participants at the end of the program. Participants will not receive a certificate of completion until payment has been received and if the certificate cannot be presented at the event, they will be mailed to the address provided upon registration.

**ONLINE-LIVESTREAMING:** Participants are expected to log in, attend the entire program, and complete/submit an evaluation. (instructions will be provided) Upon receipt of the evaluation, certificates will be mailed within two weeks after the program to the address provided upon registration.

**Refunds:**

Berkshire AHEC does not provide refunds after 10 full calendar days prior to the date of the program. If an individual requests a refund after that due to illness a partial credit towards a conference occurring in the same fiscal year may be issued if Berkshire AHEC is notified before the close of business the day prior to the conference. Credits for cancellation due to illness will only be issued once per fiscal year per learner.

**Special Requests:**

If you are hearing impaired, or are a person who is differently abled who requires accommodations, please contact Berkshire AHEC 15 days prior to the training.

**Information:**

**Silvana M. Kirby**

**Director of Medical Interpreter Training**

**Berkshire AHEC**

[www.berkshireahec.org](http://www.berkshireahec.org)

**Tel:** (413) 842-5160

**Fax:** (413) 842-5281



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